



40th Annual Burnet Bluebonnet Festival April 7th, 8th, 9th, 2023 Arts and Crafts Vendor Application

Name: _____

Business Name _____

Mailing address: _____

City: _____ State: _____ Zip Code: _____

Home Telephone: _____ Work Number _____ Cell: _____

E-mail: _____ Website: _____

IMPORTANT!

All vendors requiring a permit or special event permit, are required **under Ordinance No. 2006-17; Sec. 78-36 Collection of Sales Tax**, to produce a current and valid sales tax certificate upon request.

Texas Sales Tax I.D. Number _____

Please specify the item(s) you will be selling: _____

Please specify trailer size (if selling out of trailer): _____

- There will be no 220 electrical hook-ups available. A limited number of 110 electrical hookups (only one plug per booth) will be available for an additional fee. Generator usage will be based on the type of generator (quiet).
- There will be no staked tents, weight use only.
- Must be present for all three days. Payment in Full **MUST** accompany the application.

_____ \$175.00 (ARTS & CRAFTS) FOR 10' X 10' (limited number available) ****on E Jackson St****_____ \$250.00 (ARTS & CRAFTS) FOR 10' X 20' ****on the square****_____ \$275.00 (ARTS & CRAFTS) FOR 10 X 20' **WITH ELECTRICITY **on the square****_____ Non-profit OR Burnet Chamber Members (20% discount) **Cannot combine with EARLY BIRD!**

METHOD OF PAYMENT: _____ Check _____ Money Order _____ Credit Card _____ Amt. Pd. _____

Credit Card # _____ Exp. Date _____ CVC # _____

Cardholder signature _____

ARTIST/VENDOR RELEASE AND ACKNOWLEDGEMENT

I hereby make an application to become an exhibitor in the Burnet BLUEBONNET FESTIVAL ARTS AND CRAFTS SHOW. **By signing below I agree to abide by the rules attached as set forth by the BLUEBONNET FESTIVAL Committee.** Furthermore, I hereby release and forever discharge the BLUEBONNET FESTIVAL from any responsibility or liability for loss, claims, damage, theft, injury, or accident. It is further agreed that this application shall maintain his/her space, merchandise, activities, and business practices in compliance with the laws of the State of Texas and the City Ordinances of Burnet and Burnet County. Applicant understands that violation or non-compliance of same may result in immediate expulsion of Applicant and his/her exhibit from the Festival.

PLEASE SIGN AND RETURN THIS PAGE WITH PAYMENT TO:

Bluebonnet Festival Arts and Crafts Show
c/o Burnet Chamber of Commerce
101 North Pierce Ste.1
Burnet, Texas 78611
Telephone: 512-756-4297

Signed: _____ Date: _____

For Office Use Only Date Returned: _____ Check #: _____ Amount: _____

RETAIN FOR YOUR REFERENCE



**The 40th Annual Burnet Bluebonnet Festival
April 7th, 8th, 9th, 2023**

Arts & Crafts Vendor Guidelines

This is a list of general information and guidelines for all Booth Vendors for the 39th Annual Burnet Bluebonnet Festival. **YOU MUST HAVE SIGNED APPLICATION/ RELEASE FORM, INVENTORY LIST, AND BOOTH FEES RETURNED BY February 1, 2023. If the contract, general inventory list, and payment have not been returned by this date, your particular product(s), etc., will be given to the next vendor on our mailing list. The festival reserves the right to limit the number of vendors selling particular products and or food items. Vendors with similar items will be limited to ensure variety and no undue competition.**

Booth Fees: Payable to the Burnet Chamber of Commerce in the form of a check, credit card, cashier's check, money order or cash. ****Please do not send cash through the mail.**

Booth size and fees:	10' (Serve / Customer Frontage) Wide x 10' Deep	\$175.00
	10' (Serve / Customer Frontage) Wide x 20' Deep	\$250.00
	10' (Serve / Customer Frontage) Wide x 20' Deep <u>w/electricity</u>	\$275.00

***Please note: If your booth area is larger than our standard size, you must rent an additional space. Your booth must fit inside the area you have paid for. NO EXCEPTIONS! Your Tent Poles, Stakes, Trailer Hitches or Tongues, Etc. must fit completely within the booth size you have paid for. This includes trailer side windows.**

Check-in / Load-in dates & times: Will be provided in the confirmation letter upon vendor acceptance after February 1st application deadline. Assigned Check-in/Load-in/Tear-down times MUST BE STRICTLY ADHERED TO.

*** Previous booth locations are not guaranteed!**

Festival Location: **Downtown Burnet** – 5 block area covering the downtown square and Jackson Street to the Burnet Community Center.

Festival Hours:	Friday – April 7th	3:00 pm to 8:00 pm
	Saturday – April 8th	9:00 am to 6:00 pm
	Sunday – April 9th	11:00 am to 4:00 pm

IF YOU CAN NOT COMPLY WITH FESTIVAL HOURS, YOU WILL BE SUBJECT TO NOT BEING INVITED BACK.

(MAKE SURE YOU ARE PREPARED FOR WEATHER CHANGES, SUCH AS WIND & RAIN)

*You are welcome to stay open later on Friday and Saturday evenings!

- Booth Services:**
1. Power available will be (1) duplex plug, 110-volt outlet of 20 amp capacity per booth space. **There is a fee and plugs will be tagged & closely monitored.**
 2. There is no parking inside the festival grounds for trailers. **NO EXCEPTIONS!**
 3. Security will be provided by the festival from 9:00 a.m. Friday, April 8, through 4:00 p.m. on Sunday, April 9th. However, the festival is not responsible for your booth or its contents.
 4. Solicitation on the festival grounds will only be allowed for valid vendors. Outside solicitation will not be allowed and will result in removal from the Festival Grounds. All sales must take place within your vendor booth space.
NO ROAMING VENDORS!
 5. **No water hook-ups available.** Make arrangements to bring your own potable water.
 6. **YOU MAY NOT TAKE YOUR VEHICLE TO YOUR BOOTH DURING THE FESTIVAL...even to replenish stock! Cart in only! No exceptions!**

- Booth Requirements:**
1. Food Booths must comply with current guidelines for food handling and have a current Food Safety Certificate.
 2. Signage -- Stenciled or professionally crafted
 3. **Must COMPLETELY fit inside your designated booth area**
 4. Each booth is individually responsible for sales tax requirements.
 5. Please dispose of your trash in the dumpsters which are located behind/off the festival site. **DO NOT** use the trash barrels which are provided for festival patrons.

Important Information:

1. Move in on Friday - vendors can drive directly to their booth to unload at their designated move-in time. **You will be given 1 hour of unloading time, then you will be required to remove your vehicle from the area. There is no drive in traffic on Saturday or Sunday morning - if you do not come at your designated time to set up on Friday you must carry/dolly your items to your booth.** Vendors will be emailed weeks before the event with specific setup instructions and the move-in schedule, we stagger move-ins to allow for up close and easy access for vendors, and street clearance per Fire Marshal orders.
2. Though the festival will limit the number of vendors selling particular products or food items, the carnival will be allowed to sell the following items in the carnival area: Hot dogs, corn dogs, hamburgers, sausage on a stick, funnel cakes, shaved ice, and carbonated beverages.
3. Items not allowed in the booth include but are not limited to: throwing stars, martial arts weapons, brass knuckles, roach clips, snap pops, drug paraphernalia of any kind, crazy string, counterfeit merchandise, marshmallows or potato guns will not be tolerated. If any item is questionable, call the Bluebonnet Festival at 512.756.4297. The BBF reserves the right to limit or restrict the sale of certain items.
4. Any item that is for personal use must be out of sight of customers!!

5. Booth clean-up is the sole responsibility of the vendor. **Each vendor must properly dispose of their trash in the DUMPSTERS located at the front and rear of the grounds daily. Trash barrels located throughout the park grounds are for festival patrons and are not for vendor trash. Festival clean-up crews are not responsible for disposing of vendor trash.** If it is determined that you used any undesignated trash cans and/or left any litter in your booth space you will not be sent a contract for the following festival year. All booth litter must be removed from the Festival Grounds no later than 7:00 p.m. Sunday, April 9. Any items left will be disposed of. Security is not provided after 5:00 p.m. on April 9.
6. **Cancellations** are given 90 days before the event: If you paid by credit card, the card you used will be credited for the full amount paid. If you paid by cash or check, we will mail you a check for the full amount paid. Please allow two weeks to generate the refund check. If you cancel within 89 days of the event, there are **no refunds of any kind.**
7. **DECISIONS OF THE FESTIVAL COMMITTEE ARE FINAL!**

All vendors are responsible for this information. By signing your application, you are indicating you have read and agree to all rules and regulations outlined in this document.

There will be no exceptions or refunds for those that do not follow these rules.

Burnet Chamber of Commerce
101 N. Pierce Ste.1
Burnet, TX 78611
www.bluebonnetfestival.org
info@burnetchamber.org
512.756.4297